

League Planner

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1. Login to League Planner

- i Go to <https://lta.tournamentsoftware.com/member/login.aspx>
- ii Each club has been supplied a login id and pw.
- iii Login names look like oxfnnnxxx where nnn is 3 to 6 letters and xxx are 3 numbers.
- iv The password is a series of letters and numbers. The passwords should not be changed as they have been supplied by the LTA in this format.
- v After login select Oxfordshire Babolat Summer League 2016



Login

Login to enter online or change your profile.

Login name:

Password:

Remember me next time.

Login

- Lost password?**
Have you lost your password?
- Lost login?**
Have you lost your login name?

Active roles

Tournament/Organization	Role
Oxfordshire Babolat Summer League 2016	Tournament admin

2. Navigation: Finding your matches

- i After selecting the league you go to the Organization page
- ii Click on My Matches to view just your clubs matches
- iii The default display is called Current and Unconfirmed matches.
- iv To view all matches, change the option to All Matches



Oxfordshire Babolat Summer League 2016

Last updated: 17 April 2016 18:44
 Alex Wingent, Abingdon, Great Britain



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Members

Alex Wingent

Address: Abingdon Great Britain [Route at Google Maps](#)

Contact

Name: Tennis Oxfordshire
 Email: adultleagues@oxfordshiretta.co.uk

Organization
Draws
My matches
Matches

My matches

Match filter: Current and not confirmed matches

Event filter: <Select event>

Sat 16/04/2016 13:00	Mixed Doubles - Division 6	1	1	Henley A - Abingdon C	 Modify
Sat 23/04/2016 13:00	Men's Doubles - Division 3	2	5	Virgin Active A - Abingdon A	 Modify
Sat 23/04/2016 13:00	Men's Doubles - Division 3	2	6	Abingdon B - North Oxford B	 Modify

3. Changing Match Date / Time

- i. Matches without scores entered can be rescheduled.
- ii. For a partially entered match that is being rescheduled you need to email the league adultleagues@oxfordshirelta.co.uk who will alter the date for you.
- iii. To view your upcoming matches select Upcoming Matches from the My Matches view
- iv. Click Modify against the match you wish to reschedule. Please obtain an email confirmation from your opposing club prior to making a change and forward email to adultleagues@oxfordshirelta.co.uk
- v. Click Reschedule Match
- vi. Change the date and time, then click Save to finish
- vii. The rescheduled match will appear with new date/time. At the end of the match line there will be rotating arrows icon. This indicates that the match has been moved.

Organization
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My matches

Match filter:

Event filter:

Sat 23/04/2016 13:00	Men's Doubles - Division 3	2	5	Virgin Active A - Abingdon A	Modify
Sat 23/04/2016 13:00	Men's Doubles - Division 3	2	6	Abingdon B - North Oxford B	Modify

Match overview

Event **Virgin Active A (OXF401MD1) - Abingdon A (OXF001MD1)** Score

MD1	-
MD2	-
MD3	-
MD4	-

Reschedule match

Relocate match

Add comment

Match schedule

Change date:

Change time: :

Save

Back

4. Entering Match Card Results

- i. Match results cannot be entered unless the match day is current or has passed.
- ii. On the match days please make a note of the match players of both teams and their btm numbers. NB Players sometimes use nicknames. It is worth checking spellings as these can vary.
- iii. From My Matches select Matches without result
- iv. Click on Modify to view match details
- v. Click on Enter rubber results
- vi. At the beginning of the season each team has no players in their team so for the first match for your own and your opposition teams is the busiest activity, which is adding players: -

1st Match

- vii. For the 1st match you select the dropdown box and select Add Player
- viii. This is the list of players for the team selected
- ix. To find a player either enter a player's first name or surname or btm number. After typing in 3 or more characters spinning dots will rotate. When the spinning wheel stops you'll either be offered a list of player's or a blank if no player is found. Please try other spellings or btm number. (See section 5 for action on unknown players)
- x. For each player you find, click on them and select Add
- xi. Repeat for each member of that team, then select Close
- xii. Now repeat steps vii) to xi) for opposition team.

2nd Match onwards

- xiii. For the 2nd match onwards you select the dropdown box and select Copy Team Composition for both teams. All the previous match players will be available to enter straight on to the match card.
- xiv. You only need repeat steps as for 1st Match for additional team players.

Filling in player names, including any unknown players, in to pairing

- xv. Now fill in the pairings for both teams in the order the rubbers were played.
- xvi. Where players are unknown or could not be found enter as unknown male or female player. (See section 5 for action on unknown players)

Entering Scores

- xvii. For rubbers where there is a winner, enter the winning team name.
- xviii. For rubbers where a tied rubber is permitted leave winner unselected. *There is currently an issue where tied rubbers appear not to be counted. These rubbers are being monitored and corrected. It is expected that this will be fixed for the Winter 2016/2017 season.*
- xix. Set scores can be entered in full: - 6-4, 6/4, 4-6, 4/6 or when a winner is selected can be entered in short form: 4, will become 6-4 or 4-6
- xx. Tie-breaks, including 3rd set match tie-breaks should be entered as 7-6 or 6-7
- xxi. When you have checked the score card select Save

- xxii. **PLEASE NOTE:** Saving your match card can take up to 40 seconds. A successful save is when you see a new screen displaying the result of the match.

Recording Rubber or Match Walkovers

- xxiii. To record a rubber as a walkover: Under the Winner drop-down box select “Not Played, no player for ‘Team Name’ “
- xxiv. To record the whole match as a walkover, repeat above for all rubbers
- xxv. Click Save to complete the match card. This will record score and points.

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My matches

Match filter:

Event filter:

Matches without result

Time	Draw	Round	Stage No	Home - Away	Score	Status
Sat 16/04/2016 13:00	Mixed Doubles - Division 6	1	1	Henley A - Abingdon C		

0 - 0

XD1 -
 -

Search players of club:

Find player:

Current team members:

Find player:

Current team members:

Find player:

Current team members:

Henley A (OXF042XD1) ▾
0 - 0
▾ Abingdon C (OXF001XD3)

XD1	<input style="width: 95%; border: none;" type="text" value="<Select player>"/>	-	<input style="width: 95%; border: none;" type="text" value="Wingent, Alex (M, 100286774)"/>
	<input style="width: 95%; border: none;" type="text" value="<Select player>"/>		<input style="width: 95%; border: none;" type="text" value="Unknown female player (F, U-1-209-2)"/>
XD2	<input style="width: 95%; border: none;" type="text" value="<Select player>"/>	-	<input style="width: 95%; border: none;" type="text" value="Unknown male player (M, U-1-209-1)"/>
	<input style="width: 95%; border: none;" type="text" value="<Select player>"/>		<input style="width: 95%; border: none;" type="text" value="Unknown female player (F, U-1-209-2)"/>
XD3	<input style="width: 95%; border: none;" type="text" value="<Select player>"/>	-	<input style="width: 95%; border: none;" type="text" value="Wingent, Alex (M, 100286774)"/>
	<input style="width: 95%; border: none;" type="text" value="<Select player>"/>		<input style="width: 95%; border: none;" type="text" value="<Select player>"/>
XD4	<input style="width: 95%; border: none;" type="text" value="<Select player>"/>	-	<input style="width: 95%; border: none;" type="text" value="<Select player>"/>
	<input style="width: 95%; border: none;" type="text" value="<Select player>"/>		<input style="width: 95%; border: none;" type="text" value="<Select player>"/>

Score

6-4 ✓	6-1 ✓	
---	---	--

4-6 ✓	1-6 ✓	
---	---	--

6-4 ✓	4-6 ✓	6-7 ✓
---	---	---

7-6 ✓	6-7 ✓	7-6 ✓
---	---	---

MD1	<input style="width: 95%; border: none;" type="text" value="<Select player>"/>	-	<input style="width: 95%; border: none;" type="text" value="<Select player>"/>	<input style="width: 95%; border: none;" type="text" value="<Select winner>"/>	<input style="width: 20%; border: none;" type="text"/> <input style="width: 20%; border: none;" type="text"/> <input style="width: 20%; border: none;" type="text"/>
	<input style="width: 95%; border: none;" type="text" value="<Select player>"/>		<input style="width: 95%; border: none;" type="text" value="<Select player>"/>		

5. Confirming Matches (Within 48 hours of match)


- i. Go to My Match and select Not Confirmed Matches
- ii. Select Modify for the match you are intending to confirm
- iii. Check the pairing and match scores.
- iv. All OK, select Confirm results.
- v. If corrections are required check with opposition captain. You are able to update the fixtures results up to 14 days after fixture to any make corrections. After this email adultleagues@oxfordshirelta.co.uk

Unknown Players

Required information: (First name, Second name, btm number)


- vi. At the commencement of a season it is inevitable that some players will not be found.
- vii. If a *player's name was not recorded* contact the opposition club as soon as possible and then email adultleagues@oxfordshirelta.co.uk so we can update the match card.
- viii. *A player is not a btm member.* Club needs to register them as soon as possible and then email adultleagues@oxfordshirelta.co.uk so we can link them to their club (Place to play)
- ix. *A player is not linked to their place to play.* email adultleagues@oxfordshirelta.co.uk so we can link them to their club (Place to play)
- x. **In All Cases**, in order to assist clubs with unknown player issues we need to know (First name, Second name, btm number)

My matches

Match filter: 


6. Finding Club Contacts

- i. From options select Find
- ii. Enter the name of club
- iii. If you wish to contact the Match Secretary click on the Club name from list
- iv. To contact a Team Captain, click on the name of the team
- v. You can also search for player stats using the same finder tool.



Oxfordshire Babolat Summer League 2016

Last updated: 17 April 2016 21:15
 Alex Wingent, Abingdon, Great Britain



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Find

Here you can search for players, teams and/or clubs. Please fill in one or more words, separated by spaces. desired result.

Clubs

Club	Number
Abingdon Lawn Tennis Club	OXF001

Teams

Team	Draw	Club	Club number
Abingdon A	Men's Doubles - Division 3	Abingdon Lawn Tennis Club	OXF001
Abingdon A	Women's Doubles - Division 2	Abingdon Lawn Tennis Club	OXF001
Abingdon A	Mixed Doubles - Division 2	Abingdon Lawn Tennis Club	OXF001

March 2017 update

Babolat Summer League 2017

Changes to League Planner

After accessing league planner using your club id and pw there are a few changes to be aware of.

League Groups

Oxfordshire Babolat Summer League 2017 ★

Last updated: 01 February 2017 14:00
 🇬🇧 Alex Wingent, Oxford, Great Britain

Organization | **Draws** | My matches | Matches | Comments | Change log | Clubs | Teams | Locations

Alex Wingent

Address: Oxford Great Britain [Route at Google Maps](#)

Contact
 Name: Oxfordshire LTA
 Email: adultleagues@oxfordshirelta.co.uk

Categories
 Men's Doubles Division 1 - 4, Men's Doubles Division 5 onwards, Women's Doubles Division 1 - 4, Women's Doubles Division 5 onwards, Mixed Doubles Division 1 - 4, Mixed Doubles Division 5 onwards

Days
 01 April 2017 to 29 October 2017

April 2017	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	
May 2017	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
June 2017	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	
July 2017	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
August 2017	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
September 2017	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	

For each event divisions are now grouped in to either Divisions 1 – 4 or Division 5 onwards. This is to reflect the different scoring formats for each set of divisions

My Matches

Oxfordshire Babolat Summer League 2017

Last updated: 01 February 2017 14:00
 Alex Wingent, Oxford, Great Britain

★

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My matches

Match filter:

Event filter:

All matches

Time	Draw	Round	Stage No	Home - Away	Score	Status
Sat 22/04/2017 13:00	Men's Doubles Division 1 - 4 - Division 3	1	1	North Oxford B - Abingdon A		
Sat 22/04/2017 13:00	Men's Doubles Division 5 onwards - Division 7	1	4	Abingdon C - Kings Sutton A		
Sun 23/04/2017 13:00	Women's Doubles Division 1 - 4 - Division 4	1	3	David Lloyd A - Abingdon B		
Sun 23/04/2017 13:00	Women's Doubles Division 5 onwards - Division 8	1	3	Hambleden A - Abingdon D		
Sat 29/04/2017 13:00	Women's Doubles Division 1 - 4 - Division 3	1	4	Abingdon A - Kings Sutton A		
Sat 29/04/2017 13:00	Women's Doubles Division 5 onwards - Division 7	1	4	Abingdon C - Cholsey C		

This is how matches look from My Matches from a club perspective

Division 1 – 4 Score Card

Enter results for: North Oxford B (OXF022MD2) - Abingdon A (OXF001MD1)

Time: Sat 22/04/2017 13:00

Draw: Men's Doubles Division 1 - 4 - Division 3

Location: North Oxford

Manager:

i You can submit players for each individual match using the selection lists. If a player is not yet present in the selection list for your team, you can add the player with the **Add p** menu below. The selection lists are filtered based on the gender for each individual match. You can enter results for each game using the '3-1' notation. When you submit a partial game result the form will attempt to create a valid score when leaving the individual ma

North Oxford B (OXF022MD2)
0 - 0
Abingdon A (OXF001MD1)
Winner
Score

MD1	<input type="text" value="<Select player>"/>	-	<input type="text" value="<Select player>"/>	<input type="text" value="<Select winner>"/>	<input type="text" value=""/>	<input type="text" value=""/>	<input type="text" value=""/>
	<input type="text" value="<Select player>"/>		<input type="text" value="<Select player>"/>		<input type="text" value=""/>	<input type="text" value=""/>	<input type="text" value=""/>
MD2	<input type="text" value="<Select player>"/>	-	<input type="text" value="<Select player>"/>	<input type="text" value="<Select winner>"/>	<input type="text" value=""/>	<input type="text" value=""/>	<input type="text" value=""/>
	<input type="text" value="<Select player>"/>		<input type="text" value="<Select player>"/>		<input type="text" value=""/>	<input type="text" value=""/>	<input type="text" value=""/>
MD3	<input type="text" value="<Select player>"/>	-	<input type="text" value="<Select player>"/>	<input type="text" value="<Select winner>"/>	<input type="text" value=""/>	<input type="text" value=""/>	<input type="text" value=""/>
	<input type="text" value="<Select player>"/>		<input type="text" value="<Select player>"/>		<input type="text" value=""/>	<input type="text" value=""/>	<input type="text" value=""/>
MD4	<input type="text" value="<Select player>"/>	-	<input type="text" value="<Select player>"/>	<input type="text" value="<Select winner>"/>	<input type="text" value=""/>	<input type="text" value=""/>	<input type="text" value=""/>
	<input type="text" value="<Select player>"/>		<input type="text" value="<Select player>"/>		<input type="text" value=""/>	<input type="text" value=""/>	<input type="text" value=""/>

Division 1 – 4 match rubbers all best of three sets

Division 5 onwards Score Card

Enter results for: Abingdon C (OXF001MD3) - Kings Sutton A (OXF018MD1)

Time: Sat 22/04/2017 13:00

Draw: Men's Doubles Division 5 onwards - Division 7

Location: Abingdon

Manager:

i You can submit players for each individual match using the selection lists. If a player is not yet present in the selection list for your team, you can add the player with the **Add player** menu below. The selection lists are filtered based on the gender for each individual match. You can enter results for each game using the '3-1' notation. When you submit a partial game result the form will attempt to create a valid score when leaving the individual match

	Abingdon C (OXF001MD3)	0 - 0	Kings Sutton A (OXF018MD1)	Winner	Score
Double1	<Select player> <Select player>	-	<Select player> <Select player>	<Select winner>	<input type="text"/> <input type="text"/>
Double2	<Select player> <Select player>	-	<Select player> <Select player>	<Select winner>	<input type="text"/> <input type="text"/>
MD1	<Select player> <Select player>	-	<Select player> <Select player>	<Select winner>	<input type="text"/> <input type="text"/> <input type="text"/>
MD2	<Select player> <Select player>	-	<Select player> <Select player>	<Select winner>	<input type="text"/> <input type="text"/> <input type="text"/>

Division 5 onwards match rubbers: -

1st Round 1 v 2 ; 2 v 1 – Best of two sets

2nd Round 1 v 1 ; 2 v 2 – Best of three sets

Entering Tie-Break scores

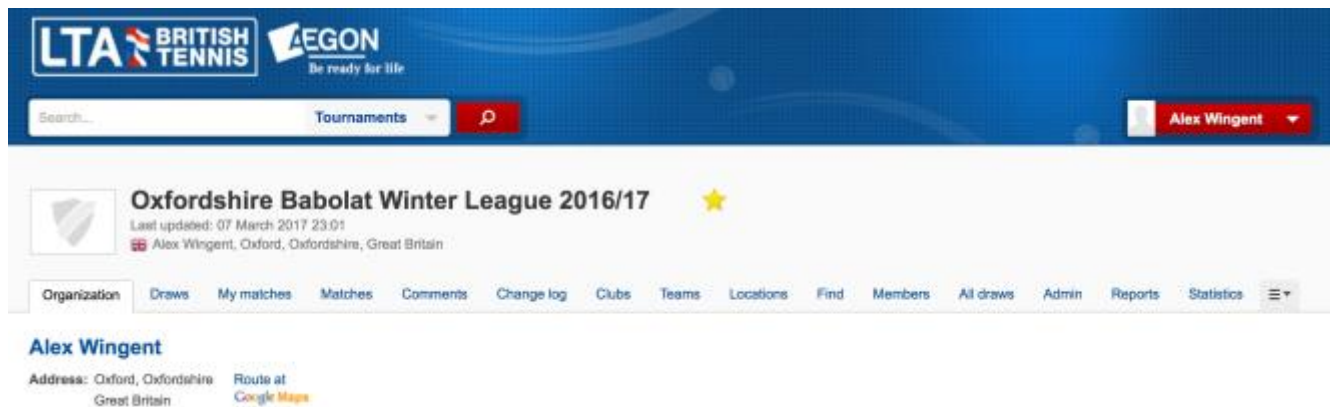
Please enter all tie-break results as 7-6 or 6-7.

*NB 6-6 tie-breaks are played if required in first two sets. Match tie-breaks can be played instead of third sets if both captains agree prior to commencement of fixture.

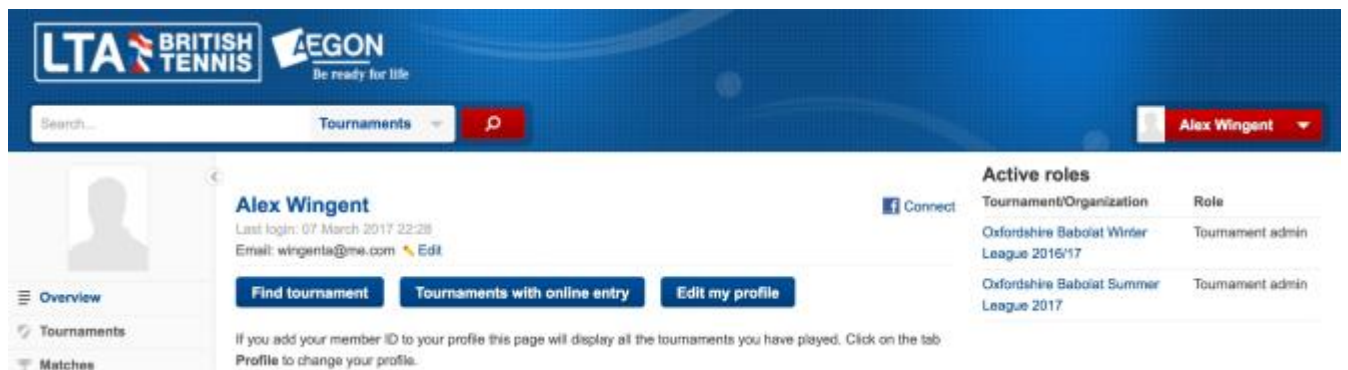
**League Planner automatically checks the set scores as entered. See examples below: -

Winner	Score	Winner	Score
Tie	7-6 ✓ 6-7 ✓	Tie	7-6 ✓ 6-7 ✓
Tie	6-7 ✓ 10-2 ✗	Tie	6-7 ✓ 1-0 ✗

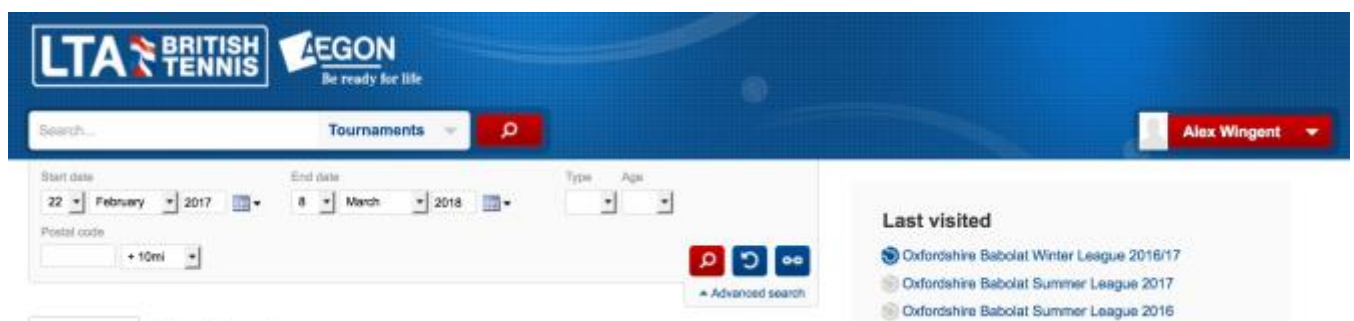
How to change to another League Season



Click on your club contact name, then select Overview from drop down box



If name of league is listed under Active roles click on it to enter that league
If not Click on Find tournament button



1. Type in Oxfordshire in search box
2. Change tab from Last Updated to Leagues
3. Click on Search Button (Magnifying Glass icon)

The screenshot shows the Tennis Oxfordshire website interface. At the top, there is a blue header with the LTA British Tennis logo and the slogan 'Be ready for life'. Below the header is a search bar containing 'oxfordshire' and a 'Tournaments' dropdown menu. A search button is visible to the right of the search bar. Below the search bar are filters for 'Start date' (22 February 2017), 'End date' (8 March 2018), 'Type', and 'Age'. There is also a 'Postal code' field with a '+ 10mi' radius selector. To the right of these filters are icons for search, refresh, and advanced search, with a link to 'Advanced search'. Below the filters are tabs for 'Last updated', 'All', 'Active', and 'Leagues' (which is selected). A 'Show map' button is also present. The main content area displays a list of four leagues, each with a shield icon, a title, dates, and details.

League Name	Dates	Details	Organizer	Location	Country
Oxfordshire Babolat Winter League 2016/17	01/10/2016 to 30/04/2017	Men's Doubles, Women's Doubles	Alex Wingent	Oxford, Oxfordshire	Great Britain
Oxfordshire Junior Winter League 2016/17	12/11/2016 to 31/03/2017	8U Mixed, 9U Mixed Singles &...	Holly Sherington	Oxfordshire	Great Britain
Aegon Team Tennis Oxfordshire 2017	01/04/2017 to 02/07/2017	8U Mixed Div 1, 8U Mixed Div 2 Onwards,...	Thomas Francis	OXFORDSHIRE	Great Britain
Oxfordshire Babolat Summer League 2017	01/04/2017 to 29/10/2017		Alex Wingent	Oxford	

Clicking on name of league takes you in to that leagues home page.