



TENNIS OXFORDSHIRE 2024 ANNUAL GENERAL MEETING

MONDAY 18 MARCH 2024





2024 ANNUAL GENERAL MEETING TENNIS OXFORDSHIRE

Monday 18 March 2024 at 7pm at

North Oxford Lawn Tennis Club

AGENDA

1. Chair's Welcome and Introduction - Andrew Broadhurst
2. LTA Update - Steve Winyard, Tennis Oxfordshire National Councillor
3. Apologies for Absence
4. Approval of draft minutes of the 2023 AGM held on 27 February 2023
5. Matters arising
6. Treasurer's Financial report - Therese Shakespeare
7. Officers and Management Committee elections
8. Leagues update - Steve Winyard
9. Legal changes to Tennis Oxfordshire's status update – Christian Petersen
10. AOB

2023 ANNUAL GENERAL MEETING

TENNIS OXFORDSHIRE

Monday 27 February 2023 at 7pm – Draft Minutes

1. Welcome and Introduction by Chair Andrew Broadhurst

Andrew welcomed the audience to the event and shared some highlights of the past 12 months and read out his Chair's Report containing a few highlights from the last 12 months and a few things we are excited to look forward to in the coming year.

Participation and People Playing

We've seen a close on 50% increase in number of adults playing at least once a month. A lot of these seem to have come from occasional/playing once a year players, a positive sign that people are getting a good experience when they want to play.

As you will hear later Parks venues are contributing significantly to this as are our clubs which continue to offer a welcoming offer and environment for members.

As Steve will cover in his leagues update, our leagues are in good health with good numbers of teams wanting to complete in the coming year, a reflection of healthy club membership levels.

Investing for the Future

As Therese will cover later, we have continued to support clubs with loans to help develop their facilities with probably one of our biggest investment years to date. Please get in touch if you feel we could help you get a new project off the ground.

Work on new indoor courts and wider facilities up at *Banbury* continues to proceed well, with recent council approvals now in place alongside the necessary finances to move to planning stage and I'm grateful to Mat Hunter and his group for all the work they have done to date on this working closely with local council partners and the LTA.

Finally on the investment front, it's been great to see the new padel courts down at Oxford Sports and what a great job the club and MVP, the operator, have done bring a padel community to life since last December. If you haven't given it a try yet, I'd highly recommend it. Great fun, very social and a brilliant addition to tennis in the County!

Volunteers, Projects and Engagement

We held our annual Tennis Oxfordshire strategy discussion back in January where we look at our goals and plans for the year ahead and prioritise areas we feel could make the biggest difference.

Our list for 2023/24 includes a couple of key projects around:

- More *Grass Roots Growth* opportunities including Opening Up tennis in primary and state schools and helping players take first steps to competing
- Driving our *Performance* agenda and opportunities for enhancing training and competing options for our stronger players, both junior and senior.
- Planning for a *base for our county tennis activity* post 2026 when our current agreement with the local council and White Horse Leisure and Tennis Centre expires.
- Finally, we would like to make a significant impact around inclusive tennis opportunities, something we are calling *Tennis for All*. There are already venues and coaches doing great work in this area, but we know we can do more to open-up tennis to those who still may not feel it's

something for them. I'm delighted that Sue Auger who many of you will know from the inclusive tennis activities she con-ordinates down at White Horse has agreed to help us co-ordinate and grow our inclusive tennis provision across the county.

All these activities are only going to come to life if we can *work closely with people and organisations* who are able to help us deliver them.

We'll be sharing more details on the 'Get Involved' page our website and social channels over the course of the year, but please get in touch with me or anyone on the management committee if you are interested or feel you can offer us some help.

You don't need lots of time, just an interest in getting involved, contributing a few ideas and helping us to get some new things off the ground.

Thanks to everyone who joined our successful *Club Forum* back in November. A total of 41 attendees covering 25 clubs joined in the topical discussions as well as getting the chance to discuss County and LTA developments and awards/certificates were also presented to teams that won their division in the 2021/22 Dunlop Winter Leagues. We will continue to look at ways we can help people come together to share ideas that could help others.

From a workforce point of view, it's been good to see many of our coaches coming together on CPD sessions and *Coach Forums with Growing the Game*, our County Coaching Training provider. They are running the first ever Berkshire/Buckinghamshire/Oxfordshire (BB&O) Coaches Conference on 8th March where I'm sure there will be great sharing of ideas and experiences.

Communications, whether via our new website or our social channels and events are a key part of helping everyone interested in any aspect of tennis keep in touch with what's going on. A special thanks to Ade Bates, who sadly can't join us tonight, for all his hard work supporting all our communications across the year.

County, Competition and Leagues

We fielded 12 *Junior County Teams* across the year from 8U through to 18U age groups as well as entering teams in the Lionel Cox Trophy and a Regional Red events. Lots of fabulous competition experience and as always, we are very proud of all our juniors representing Oxfordshire. A big thank you to the team at Premier tennis, our Junior Selection Committee, and everyone else involved in the significant organisation and logistics involved in this.

We continue to invest in our successful *Junior County Training* programme last year. This helps to keep us competitive as a county and, just as importantly, helps build a healthy pipeline of quality club players and members for the future. This year, we are looking at how we can build closer links with all our clubs running junior coaching programmes. Simon Elliot is leading on this and is keen to engage with clubs and coaches on proposals for this. Please let Simon or I know if you would like to input to this work.

On the *Seniors* side of things, our Ladies team won their Summer County Cup group and our Mens Team, bringing some younger blood in for the Winter County Cup managed to secure their position for next year.

Our other *Senior County Cup* teams had a good year also. With a first place in their division for the Ladies Over 60's, a couple of runner-up slots for Ladies Over 50's and Men's Over 70's from a total of 8 teams in action across the competition. Well done to everyone who played, supported and organised!

On the Club Side of things, *North Oxford Lawn Tennis Club Men's O35 team* were in international action, playing in the European Senior Club Championships in Antalya, Turkey. They secured their first ever international win and a Battle of the Brits title showdown against St George's Hill, a team led by Davis Cup winner Dom Inglot. Well done, Jon, Joe, Christian and Richard!

We know we have a loyal group of *Senior County* players flying the flag as it were for

Oxfordshire every year. To build on this and make sure we understand how best we can support our teams, Christian and Jon, along with Andi Padbury are busy working on a few social events which will give everyone the chance to come together, have a bit of fun and get to know each other a bit better. Watch this space for details if you are one of those players.

Our 2022 *Festival of Tennis* and achieved the biggest level of entries for over five years and our third largest ever, with players across every age group. We have some exciting plans around how we continue to evolve this for 2022, showcasing accessible tennis, padel and offering a social evening to give everyone a chance to come together during the week.

Finally, thanks to all clubs who ran qualifying rounds for *Play Your Way to Wimbledon* and Alison Jackson for running our county finals. This fabulous opportunity to secure a place to place on the grass courts at SW19 is back again and we will be hosting the finals events, including this year an adults' competition, at a new venue later this year.

Finances

From a financial point of view the Association continues to be in a healthy state. Therese will cover more detail on this in her *finance report*, and I'm pleased we have seen a significant growth in revenues and reduced our deficit relative to the previous year.

We continue to look carefully at *investments* that can deliver against our goals of strengthening engagement, growing participation through new opportunities to play, and creating a strong and sustainable base for competitive tennis.

I'm very pleased we have started to rebuild our *partnership agreements*, A big welcome to Chris Lewis Fire & Security, Courtstall Services and Spratt Endicott Solicitors, alongside Dunlop, as Tennis Oxfordshire Official Partners. Delighted to have your support and look forward to working with you on some of our new projects during the year.

New Governance Model and Finance Agreement with the LTA

In an exciting shift, we have moved along with all other counties to a new Governance Model and Finance Agreement with the LTA. There has been a significant amount of work put in on this over the last couple of years and I'd like to thank Steve Winyard in his role of LTA Councillor for Oxfordshire for his continued guidance and support for us during this time.

In a nutshell the new agreement has helped the LTA secure additional funding for tennis and gives us greater control over what and how we deliver at a county level. It does bring with it a few more requirements around formal governance and reporting but as we are already in a good position on most of these aspects, we are confident as a Management Committee the changes will be positive in supporting the goals we share.

As part of the new Governance and funding model, we are planning to change the status of the association and move to one of a Charitable Incorporated Organisation or CIO.

Christian will cover this off under the relevant agenda item later to make sure you all are clear on what this means in practice and comfortable with what this means for the association.

Thank you

Finally, a big thanks to everyone who continues to contribute to the success of tennis in Oxfordshire. To everyone taking on a voluntary role in a club or venue; Chairs, Match Secretaries, Safeguarding Officers, all other Committee Members. To Coaches, for your dedication to support venues and players and for what you put into helping our county programmes as well. To our Partners who support our county training delivery, deliver coach development, expand our venue base and support groups with special requirements.

Last and most definitely not least our Management Committee - Alison, Christian, Jon, Karen, Lucy, Simon, Steve and Therese – who devote a massive amount of time and effort behind the scenes keeping things running.

2. LTA Update by Steve Winyard, Tennis Oxfordshire National Councillor

Steve updated the audience with the latest from the LTA. (See Slides!) He shared the Strategic Framework for 2019-23. "Tennis opened Up" is the vision; great performances from across British Tennis and the aim is to grow the tournament calendar is a key ambition; Wheelchair initiatives have been launched and are proving successful. Adult and junior participation levels on track to hit target. Padel – 200 courts completed and anticipated 400 courts by end 2023; Inclusion and Diversity will continue to be a big priority – DAG launched in 2022; launch of LTA Tennis Foundation – charitable organization to support Tennis, and a goal on sustainability. LTA Youth, Parks Investment (£30m from Government), Digital Transformation and Collaborating with Counties – more money to help them.

3. Apologies for Absence

Sue Jelfs – Banbury West End LTC

4. Approval of draft minutes of the 2022 AGM held on 28 February 2022

Proposed by Andi Padbury BWE; Seconded by Graham Ross (Witney LTC); Passed unanimously with no objections

5. Matters arising - None

6. Financial report by Treasurer Therese Shakespeare

Therese took the audience through the accounts for the 12 months. In the year ended September 2022, Tennis Oxfordshire activity returned to pre-Covid levels. We posted an overall deficit of £8,000 versus a loss of £15,200 in the prior year. We were able to absorb the annual deficit, due to reserves.

Total revenue was £92,277, an overall increase YOY of £38,400 (+71%).

- Revenue from the **hire of county courts £25,800**, an upside of £13,000, double compared to the previous year.
- **Competition's** income came in at **£16,550, a 72% increase**, which includes adult league & tennis festival.
- Income from **player contributions towards county training at £16,900.**
- Venue **registration fees** increased by **6% to £26,300.**

| | 2022 £ | 2021 £ | | |
|---------------------------------|---------------|---------------|--------------|---------------|
| Income | | | | |
| Registration fees | 26,328 | 24,840 | 6.0% | 1,488 |
| Competitions | 16,550 | 9,626 | 71.9% | 6,924 |
| Commercial income / sponsorship | 837 | 36 | 2225.0% | 801 |
| Tennis courts | 25,828 | 12,783 | 102.0% | 13,045 |
| LTA/TF Grants | 5,015 | 6,171 | -18.7% | - 1,156 |
| County training income | 16,929 | - | #DIV/0! | |
| Bank Interest | 790 | 389 | 103.1% | 401 |
| | 92,277 | 53,845 | 71.4% | 38,432 |

Overall expenditure was £100,290 for the year, an increase of 45%, +£31,200.

- **Competitions expenses** which include county junior, adult and senior team events, adult & junior leagues, and tennis festival, came in at £45,300 and increase of 38%.
- 30% of overall costs for the year **related to our County Training programme**, which shows annualised costs in fiscal year ended Sep 2022 £30,509 versus Sept 2021 £14,794. Approximately 120 players, aged between 8 & 18, participated in 10 training sessions

throughout the year. The current cost level is an investment of approx. £255 per player, per year.

- **Business operations costs** includes amortisation of White Horse investment, annual financial review by Critchley's, hosting, bank & bookkeeping fees. A one-off investment was made in our new website. **Overall amortisation, depreciation & other business activity costs were £16,100 a 25% increase YOY.**

| Expenditure | | | | |
|--------------------------------|---------|----------|--------|--------|
| Registration fees | 200 | 200 | | |
| Coaching | - | - | | |
| Places to play | - | - | | |
| Competitions | 45,359 | 32,847 | 38.1% | 12,512 |
| Community | - | 1,000 | | |
| Business operations | | | | |
| Amortisation & depreciation | 8,789 | 8,302 | 5.9% | 487 |
| Other | 7,298 | 4,548 | 60.5% | 2,752 |
| County training | 30,509 | 14,794 | 106.2% | 15,715 |
| Communications and marketing | 8,135 | 7,379 | 10.2% | 756 |
| | 100,290 | 69,088 | 45.2% | 31,222 |
| (Deficit)/Surplus for the year | (8,013) | (15,223) | -47.4% | 7,210 |

Balance Sheet

- Our 2021/22 year end bank balances ensured a healthy, **net current asset position at £376,366**, flat compared to prior year.
- **Debtors & prepayments of £19,473** include court hire income debt, prepayments cover county cup accommodation & county training for the winter season.
- **Loans to clubs increased significantly this year & stands at £61,600**, as we continue to extend funding to clubs for facilities improvements.
- **Deferred fees of £11,118** relate to county training player income for period Oct to Dec 2022, winter league 2022/23 fee income & LTA player funding income for future fiscal year.
- **Creditors** relates **county training costs owed**. **Accrued** expenses relate to **summer league & audit costs owed**.

| | Note | 2022 | 2021 |
|--|------|---------|---------|
| | | £ | £ |
| Fixed Assets | 2 | 1,199 | 65 |
| Deferred Assets | | | |
| Prepaid court fees | 3 | 37,226 | 45,499 |
| Current Assets | | | |
| Debtors & Prepayments | | 19,473 | 2,935 |
| Accrued income | | - | 5,490 |
| Club Loans | | 61,600 | 29,940 |
| Bank Balances | | 321,625 | 358,050 |
| | | 402,698 | 393,415 |
| Current Liabilities | | | |
| Creditors | | 9,984 | - |
| Deferred Fees | | 11,118 | 9,712 |
| Accrued expenses | | 5,230 | 6,463 |
| Loan due to LTA | 4 | - | - |
| | | 26,332 | 16,175 |
| Net Current Assets | | 376,366 | 377,240 |
| Total assets less current liabilities | | 414,791 | 422,804 |
| Net Assets | | 414,791 | 422,804 |
| Financed by: | | | |
| General Fund | | 414,791 | 422,804 |
| | | 414,791 | 422,804 |

Current year 2022/2023

We expect activity to remain at similar levels to financial year 2021/22. The new LTA funding model effective January 2023 will increase registration income for the current year and mandates a reserve policy, which has now been implemented.

We will continue to extend loan to clubs to support facilities improvements & consider requests on a case-by-case basis, whilst balancing our county investment priorities & adhering to our new reserves policy.

7. Officers and Management Committee elections

Proposer John Short – Oxford Sports LTC; Seconder Renato Lusardi – Hook Norton LTC; Passed unanimously

8. Leagues update by Steve Winyard

Steve introduced the League Committee and thanked them for their help and hard work over the year; Trophies were then handed over to the 2022 Summer League winners (see separate League Report). Due to the Men's Division 1 trophy being lost a replacement has been struck.

9. Legal changes to Tennis Oxfordshire's status – Christian Petersen

Christian took the audience through the proposal and rationale to change the OLTA constitution from that of an Unincorporated Association to that of a Charitable Incorporated Organisation (CIO). He explained that: All County Associations have been advised by the Lawn Tennis Association to change their status to that of a Charitable Incorporated Organisation (CIO).

Having consulted with our legal advisors and the LTA we believe that the CIO Association model appears to be the right approach for Tennis Oxfordshire. It is closer to the current constitution of the existing unincorporated organisation and will mean that we require the consent of the members to change the constitution or dissolve the CIO.

We are therefore seeking consent from the members present at the AGM for the Committee to: -

- Create a Charitable Incorporated Organisation (CIO) in the name of Oxfordshire Lawn Tennis Association
- Transfer the current assets and novate the current contracts held by OLTA to the new CIO
- Agree to the proposal to appoint the Chair, Treasurer and Secretary of OLTA as the first Trustees of the new CIO
- Dissolve OLTA once its assets have been transferred to the CIO

Passed unanimously.

10.AOB - None

Meeting closed at 7.54pm and was followed by the presentation of the Tennis Oxfordshire Annual Awards.



Tennis Oxfordshire Management Committee Nominations 2024 AGM

John Spratt – President

Bruce Young – Vice-President

Andrew Broadhurst Chair

Therese Shakespeare Treasurer

Christian Petersen Secretary

Karen Czaplewski County Safeguarding Officer and Committee member

Simon Elliott Committee Member

Jon Maskens Committee Member

Steve Winyard Committee Member and LTA Councillor



TENNIS OXFORDSHIRE AGM 2024

Finance Report – see separate document

Leagues Report – see separate document